

**BOARD OF COUNTY COMMISSIONER'S  
AGENDA**

**April 25, 2011**

**9:00 A.M.**

**REGULAR MEETING**

**CLEVELAND COUNTY OFFICE BUILDING  
201 SOUTH JONES, SUITE 200  
NORMAN, OKLAHOMA 73069**

- A. Meeting called to order.
- B. Quorum call.
- C. Pledge of Allegiance.
- D. Approve the minutes of the Regular Meeting of April 18, 2011.
- E. Bid Openings: (State Law requires bids be opened in an open meeting of the Board of County Commissioners.)
  - 1. Accept, Award and/or Reject, County Bid #HD-1498 – One-Year (1) Non-Encumbered Contract for Lawn Care Services for the Cleveland County Health Department locations at 424 S. Eastern, Moore and 250 12<sup>th</sup> Avenue, N.E., Norman, OK.
  - 2. Accept, Award and/or Reject, County Bid #HD-1499 – Landscape Project for the Cleveland County Health Department located 250 12<sup>th</sup> Avenue, N.E., Norman, OK.
  - 3. Accept, Award and/or Reject, County Bid #HWY-1500 – Non-Encumbered Contract for Road Oils, Emulsions and Sealants for the County Commissioners. The bid term will be from May 5, 2011 thru August 4, 2011.
- F. Old Business:
  - 1. Approve the minutes of the Regular Meeting of April 11, 2011.
  - 2. Award and/or Reject, County Bid #HD-1498 – One-Year (1) Non-Encumbered Contract for Lawn Care Services for the Cleveland County Health Department locations at 424 S. Eastern, Moore and 250 12<sup>th</sup> Avenue, N.E., Norman, OK.
  - 3. Award and/or Reject, County Bid #HD-1499 – Landscape Project for the Cleveland County Health Department located 250 12<sup>th</sup> Avenue, N.E., Norman, OK.
  - 4. Award and/or Reject, County Bid #HWY-1500 – Non-Encumbered Contract for Road Oils, Emulsions and Sealants for the County Commissioners. The bid term will be from May 5, 2011 thru August 4, 2011.

5. Discussion, Consideration, and/or Action regarding request from the Sheriff to authorize a temporary increase in the number of inmates to be housed at Pottawatomie County at a reduced rate from twenty (20) to fifty (50) due to overcrowding. Proposal is to send mostly females to free up space at jail but can be a combination.

G. Items of Business:

1. Discussion, Consideration and/or Action on whether the conditions warrant the adoption of a Burn Ban Resolution as recommended by the Director of Safety and Emergency Management as per the Oklahoma Statute Title 2 Section 16-26.B.
2. Discussion, Consideration and/or Action on approving a Credit Card Machine for use of payment of activities at the Cleveland County Fair Grounds. Items would include RV stays, reservations, building rentals, craft shows and other events that could occur where money is exchanged. Checks and cash will still be available for such events.
3. Discussion, Consideration, and/or Action to approve the agreement between the Cleveland County Board of County Commissioners and Cleveland County Facilities Authority for pro rata share in the amount of \$404.30 at 1650 W. Tecumseh Road for Court Space and Common Area from July 1, 2011 through June 30, 2012.
4. Discussion, Consideration, and/or Action to approve the renewal of extended warranty on Jantek Time & Attendance Software in the amount of \$500.00 from May 24, 2011 through May 23, 2012.
5. Discussion, Consideration, and/or Action to approve Service Agreement between the 2<sup>nd</sup> Chance Act Grant/Cleveland County Sheriff’s Office and ADT Security Services, Inc. for the installation and monthly monitoring of Alarm System located at the 2<sup>nd</sup> Chance Act Grant’s Office at 123 Tonhawa Street, Building 105, Norman, OK.
6. Discussion, Consideration, and/or Action whether to approve a request by the Cleveland County Justice Authority to pay the litigation and attorney expenses to be incurred due to purported taxpayer demand related to the jail construction.
7. Discussion, Consideration, and/or Action to approve the March, 2011 monthly report of the following:
  - a. Joe Lester, County Sheriff
8. Discussion, Consideration, and/or Action to modify the agreement approved on April 4, 2011 regarding the closing of the parking lot located at 105 W. Eufaula, the week if April 25 through May 1, 2011 in cooperation with the City of Norman and the Lions Club for the Norman Loins Club Carnival adding additional parking.



9. Discussion, Consideration, and/or Action to hold a public hearing regarding the designation as reserved section lines as proposed by the City of Oklahoma City pursuant to Ordinance No. 24,205 for safety reasons in order to develop and expand the airport as follows:

- a. The S/2 of S.W. 89<sup>th</sup> Street between S. Portland Ave. & I-44 Hwy.
- b. S. Portland Ave. between S.W. 89<sup>th</sup> Street & S.W.104<sup>th</sup> Street.

10. Discussion, Consideration, and/or Action to approve the Resolution to designate as reserved section lines as proposed by the City of Oklahoma City pursuant to Ordinance No. 24,205 for safety reasons in order to develop and expand the airport as follows:

- a. The S/2 of S.W. 89<sup>th</sup> Street between S. Portland Ave. & I-44 Hwy.
- b. S. Portland Ave. between S.W. 89<sup>th</sup> Street & S.W.104<sup>th</sup> Street.

11. Approve the following Cash Fund Appropriations:

a. Sheriff’s Service Fee Fund	\$ 51,244.85
b. Sheriff’s Revolving Fund	\$ 58,063.50
c. Sheriff’s Federal Share Revenue Fund	\$ 34,003.56
d. Sheriff’s Commissary	\$ 1,803.13
e. Sheriff’s Jail Fund	\$ 10,521.26
f. Sheriff’s Courthouse Security Service Fee Fund	\$ 5,044.46
g. Treasurer’s Certification Fee Fund	\$ 4,470.00
h. County Clerk’s Lien Fee Fund	\$ 3,301.32
i. County Clerk’s Preservation Fee Fund	\$ 23,825.30
j. Court Clerk’s Revolving Fund	\$ 14,966.14
k. Fair Board Fund	\$ 22,306.93
l. Bridge Capital Improvement	\$ 75.35
m. Highway Unrestricted	\$550,633.33
n. County Commissioner’s Building Fund	\$ 18.44
o. Assessor’s Revolving Fund	\$ 650.39
p. Sales Tax Fund	\$544,835.23
q. County Bridge & Road Improvement Fund	\$ 66,784.77
r. County Detention Transition Account Fund	\$ 28,474.17
s. First Choice Recovery Fund	\$ 1,500.00
t. Local Emergency Planning Committee Fund	\$ 2,000.00
u. S.T.O.P. Violence Against Women Grant	\$ 2,616.17

12. Approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

11-0034 – SM2	11-0094 – T2A
11-0544 – H2	11-0113 – T2A
11-1840 – SM2	11-0116 – T2A
	11-0117 – T2A
11-0260 – MD1A	11-0122 – T2A
11-0408 – MD2	11-0123 – T2A
11-3258 – MD2	11-1027 – T2A
	11-1111 – T2A
11-0024 – T2A	11-1545 – T2A
11-0040 – T2A	11-1625 – T2A
11-0047 – T2A	11-2459 – T2A
11-0049 – T2A	11-3019 – T2A
11-0070 – T2A	11-3331 – T2A
11-0073 – T2A	11-3666 – T2A
11-0082 – T2A	11-3758 – T2A

13. Approve the following Blanket Purchase Orders submitted from the following Departments:

- a. **District #3 Warehouse:**

11-4963 – T2A	Noble Hardware	\$ 500.00
11-4979 – T2A	Corr. Dept. Ind. Rev. Fund 280	\$ 500.00
- b. **IT Department:**

11-4940 – T2A	Oklahoma Office Systems	\$ 200.00
---------------	-------------------------	-----------
- c. **Building Maintenance:**

11-4966 – SM2	Copelin’s Office Center	\$2,500.00
11-4950 – SM2	Hy-Pride Janitorial Supply	\$ 150.00
- e. **Health Department:**

11-4946 – MD1A	Joyce M. Gibson	\$1,000.00
----------------	-----------------	------------
- f. **Sheriff’s Department:**

11-4946 – B2A	Waste Disposal Services, Inc.	\$ 200.00
11-4974 – B2A	Palace Auto Supply, Inc.	\$1,000.00

14. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 10/11

a. General Fund	\$	618,384.64
b. Highway Fund		114,302.29
c. Health Fund		9,006.33
d. Sheriff Service Fee Fund		26,712.67
e. Sheriff Revolving Fund		4,280.61
f. County Detention Transition Acct. Fund		11,891.60
g. Fair Board Fund		630.82

H. New Business:

(As per 2001 O.S. § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

I. Miscellaneous Discussion.

J. Adjourn.

04-21-11 A08:48 RCVD

Date & Time Posted: \_\_\_\_\_

  
County Clerk

